

IN-ABC

Indiana Association of Behavioral Consultants
www.inabc.org

Through professional advocacy, support and development, IN-ABC promotes effective,
ethical and quality behavioral services.

10/28/09 IN-ABC Meeting Minutes

2009 Board Members Present:

President: Gail Kahl
Vice President: Sandra Miller Givens
Director (At Large): CJ Gallihugh
Treasurer: Rob Westcott
Secretary: Sue Bauer

Members present: 103

Call to order

Introductions:

Discussion Old Business: No old business

President's Report: Gail Kahl

Announcements/Updates:

- DDRS- Julia Holloway, Deputy Director, DDRS, replacing Adrienne Shields
- DD waiver contract with CMS was accepted October 1, 2009. Shift in terminology to effect Autism waiver and SSW as well- BMAN is now BSS (Behavior Support Services) and Behavior Consultant is now Behavior Support Specialist or Behavior Specialist.

Treasurer Report: Rob Westcott (see attachment)

Secretary Report: Sue Bauer (see attachment)

Liaison Report: Kelly Hartman (see attachment for additional)

- Discussed what work entails downtown and relationship with DDRS.
- Discussed changes as a result of Adrienne Shields leaving position and several other personnel changes going on.
- There are a lot of initiatives going on right now.
- Would like to nominate 2008 board again for 2009.
- Vote for 2010 Board will be to either keep board the same or write in candidates for positions. Membership approved.

Committee Reports:

Ethics Committee (see attachment):

Fritz Kruggel
Rob Westcott
Mari Shawcroft
Kathy Koning

Professional Credentialing Committee:

Kim Adkins
Sherry Doane
Matt Furzland
CJ Gallihugh
Jim Sanders

At this point, waiting for licensure. Still processing RBC applications. Since conference last year, added 5 new RBC'S. 65 total RBC's, one application pending.

Professional Development Committee:

Kelly Howard
Michelle Webster
Sue Bauer
Jamie Florez

- Conference planning began in earnest in March. 123 members registered/20 non-members registered. There were 126 attendees in 2008.
- Exceeded our required room reservations and minimum food and beverage expense (Food cost \$81/person). This keeps meeting space costs minimal. Room block was 60.
- Nine speakers total; keynote cost \$1500; others were offered \$150 honorarium- six waived the honorarium.
- Expected revenue- approximately \$25,000; cost approximately, \$20,000.

Risk Management: Steve O'Dore:

Steve O'Dore

Jim Wilkes

Dennis Olvera

Mary Shawcroft

Sandra Miler-Givens

- Working with state on creating a standardized methodology for training on physical management. Requiring all agencies to have training. Surveys sent out to providers. Respondents reported serious concerns regarding current status. Working on a methodology for creating a free-standing human rights committee.
- If you work independently, a draw back, you have to find people to create human rights committee. Working on developing committees that anyone can use (including non-members)
- Tomorrow, open forum at lunch to discuss what Risk Management is going to work on next year.

Sub Committees:

Rate Setting: Kelly Hartman (no updates)

Quality Outcomes: Gail Kahl (no updates)

Self-Advocates: Gail Kahl (no updates)

Break-Out Session:

Break-outs to develop the 2010-2011 Strategic Plan in the following areas:

- Training

- Licensure
- Professional Development
- Human Rights
- Marketing (create Marketing committee)

Facilitators presented Break-Out results to membership.

Motion to create Marketing Committee.

Membership voted approval to create a Marketing Committee.

Results of Break Out Session will be presented as the 2010-2011 Strategic Plan at the January 2010 membership meeting.

Luncheon

Results of IN-ABC Board election. The 2009 Board was re-elected for 2010

President- Gail Kahl

Vice-President- Sandra Miller-Givens

At Large- CJ Gallihugh

Treasurer- Rob Westcott

Secretary- Sue Bauer

Gail Kahl presented 2010 Board of Directors.

Julia Holloway, Deputy Director of DDRS introduced herself to the membership.

Jennifer Haessig Jones was chosen as IN-ABC member of the year for 2009.

Respectfully submitted by: Sue Bauer, Secretary

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October 26, 2009

Annual Ethics Committee Report to IN-ABC Executive Board and Membership

Ethics Committee Members:

Fritz Kruggel
Rob Westcott
Mari Shawcroft
Kathleen Koning

2009 Activities

The ethics committee received a total of one complaint meriting a formal review and several additional complaints which were either beyond the scope of the ethics committee review capacity or resolved without requiring formal review.

The committee membership also grew through the additions of Mari Shawcroft and Kathleen Koning. This growth has led to a growing and more active agenda being developed by the committee. While additional membership is still desired, the impact created by essentially doubling the committee membership has been tangible and enables a more ambitious agenda. Recent committee meetings have already begun reviewing and progressing through old business and generating ideas for 2010 activities. Many thanks to Mari and Kathleen for their efforts and interest in supporting these activities!

2010 Goals

The ethics committee has already begun acting on some goals for this coming year. Including a review of the process and tools provided for communicating a complaint to the committee, and in forwarding necessary information to the committee required for addressing a complaint. Additional actions underway include the following:

- Review and revision of complaint process flowchart.
- Provision of a release of information that may be downloaded from the website, enabling a more user friendly process of securing

information for parties who may not have a release of their own on hand.

- Comprehensive review of ethics complaint process from initiation of complaint to closure of complaint status.

Additional goals for the 2010 calendar are also under consideration and include the following:

- Development of recommendations for membership consideration in directing additional ethics committee activity.
- Comprehensive review of current ethical code in order to generate considerations for revision, proposals to membership, and facilitate direction from membership for further code maintenance activity.

In closing, this past year appears to have reflected a few significant impressions upon the progress of our association through the activities of the ethics committee. While the number of overall complaints brought to the committee's attention have remained relatively stable in comparison to previous years. The range of input appears to suggest a broadening of awareness of IN-ABC and its role, and the recognition from fellow members, related providers, families, and other stakeholders of a tangible presence in the ethics committee. It is both hoped and anticipated that this will continue to be reflected in the ethics committee activities over this coming year.

Respectfully submitted,

Fritz Kruggel, M.S.
Ethics Committee Chair
IN-ABC

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October 27, 2009 (for 10/28/09 meeting)

Secretary Report

Update on 2009 Membership:

There are currently 191 members

We have 26 agency memberships and 29 individual memberships

2009-191 members

2008-166 members

2007-120 members

Membership increased by 13% from 2007 to 2008 and 28% from 2008 and 2009.

From 2007 to 2009 there has been 37% increase in membership.

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Treasurer Report

Current Balance / Funds as of 10/26/09:

\$6540.26

Membership Revenue for 2009:

Membership Revenue 2009 = \$10,480*

Membership Revenue 2008 = \$12,264* (included 1296.80 in fees toward 2009)

Membership Revenue 2007 = \$ 9,450

Membership Revenue 2006 = \$ 6,782

* Given 2009 dues paid in 2008, actual 2009 dues totaled \$11,776 and actual 2008 dues totaled \$10,968

Expenditures for the Previous Quarter:

\$377 for INABC display banner replacement

\$5000 remaining 2009 balance for INABC Liaison

\$113 BIAI conference promotional expenses

\$16,805 for conference expenses to the Hilton Indianapolis North

[\$1000 Rainy Day Fund will be opened this quarter following conference]

Conference Revenue / Expenses:

Total Revenue to date \$23,585*

Total Expenses to date \$18,295**

* Several school systems have not yet paid for their registrants due to invoicing protocol. Amount currently due from school systems totals approximately \$2000. This will increase total revenue to approximately \$25,585

** Speaker fees and other incidental expenses have not yet been paid.

For reference, 2008 figures follow:

Total Revenue: \$25,324

Total Expenses: \$28,100