

Board Members present: Gail Kahl, Jim Sanders, Rob Westcott, and Sue Bauer

Meeting Facilitated by: Gail Kahl, President:

Call to Order

- Gail discussed agenda
- Minutes sent by e-mail; no corrections noted to previous minutes.

Discussion- Old Business (per November minutes)

- Bids from graphic designers
 - 1) Gail consulted with designers at two printing companies. A retractable banner display will be available for the INARF conference in March. Estimated price for designer time and banner @ \$750.00
 - IN-ARF exhibits in 2008 need to have hands on/take away's. Membership will be asked to provide simple suggestions focusing on positive behavior interventions.

Discussion -New Business:

- Introduce 2008 Executive Board Members
 - Sue Bauer- Secretary
 - Rob Westcott- Treasurer
 - Jim Sanders- Director
 - Sandra Miller-Givan –Vice President
 - Gail Kahl- President
- DDRS Updates:
 - 1) Adrienne Shields will attend meeting at 1:30p; Board continues to meet monthly with Adrienne
 - 2) BQIS, Outreach and Crisis will have a planning session with the board to develop a referral process to IN-ABC for a mentorship program.
 - Crisis line- crisis line will ask callers if they've spoke to their BMAN person, if individual has one. (Re: last meeting with Jennifer Hatchet).
 - Problems noted by Crisis- Inadequate FA; Inadequate crisis response in plan;
 - Crisis line should be a support to BC's;
 - General discussion about good and bad experiences with crisis; Call Dortha Joyce with problems. BQIS is recognizing that the time needed

from the Crisis and Outreach staff is very time consuming. Future discussions with IN-ABC and BQIS of referral process to IN-ABC for mentorships with a registered behavioral consultant (RBC).

- 3) OASIS budgets roll over during span of CCB
 - Some NOA's noting that all units have to be used per monthly allotment was incorrect.
- 4) Definition of billable services remains status quo and all standards of services need to be provided upon request in chronological or therapy notes per company guidelines. Changes to service definitions are being considered but will not be published without review by Kelly Hartman and the board:
 - BMAN Starting 7/1/08, all BMAN budgets will be based on units.
- 5) Janice Gross is the DDRS rep for all issues of IPMG case management and CCB issues of Oasis; Janice.gross@fssa.ingov The board is setting up a dialogue time with Janice to discuss the "Needs Assessment Tool" and how to rollout with IPMG
 - Can use "Needs Assessment Tool", feds won't let use officially as it is not a standardized assessment.
 - Can use for needs when CM's ask BC's how many units they need for a particular client and the BC does not know that client.
 - Request by Jim Sanders to see new CM's trained on the needs tool. CM's need to have some perspective on BMAN needs.
- 6) 460-IAC Remains open and will be out for public comment soon
 - Changes will include Level 1 supervision; Billable activities
- 7) Kathy Davidson has left IPMG as the provider liaison as she is in India for her master's internship. Karen Brummet Taylor is in that position in the interim as Director of Special Projects. Kim Lease is the Director of Intake.
- 8) DDRS will develop a tracking mechanism to be able to identify any one given consultant to the certified provider. All consultants will be issued a "rendering provider number". The process is in the planning stages with the board, DDRS and EDS. Once the process is decided, each provider of BSS will be required to submit the original transcript for each employee/agent of a given provider to validate qualifications per 460-IAC
- 9) Rob Westcott: discuss IN-ABC forums

- Threaded forum per membership discussion last year. Will need password to join forum.
 - www.inabc.phpbb3now.com
 - More info to follow
- 2008 Consortiums (March, May, July, September)- See Conference Committee report
 - 2007 Conference (October)- See Conference Committee report

Treasurer- Rob Westcott; report; present 2008

- See Treasurer's report;
- Motion to build reserve fund by designating \$1000 from each annual budget for future need of a lobbyist or salaried liaison position. Motion seconded, unanimous vote.

Secretary Report- Sue Bauer -2008 membership drive

- 2008 Memberships have started to come in.
- 9 paid memberships as of 1/18/08
 - ✓ 5 Individual
 - ✓ 2 Agencies of 9 or fewer Employees
 - ✓ 2 Agencies of 10 or more Employees

Liaison Report- Kelly Hartman

- Kelly not in attendance due to illness

Committee Reports

Ethics Committee –Fritz Kruggel

- No updates

Professional Credentialing Committee – CJ Gallihugh

- 14 new RBC's
- Request made to clarify (layman's terms) form for supervisors

Conference Committee-

- Re-named Planning Committee
- 2 parts; Annual Conference and regional consortiums

Regional Consortiums-

- Regional meetings; 3 Regions; North Central (South Bend), Central (Indianapolis-Meaningful Day facilities), South (Bloomington-Milestones).
- There will be a board member at each location
- All three meetings at same time; same agenda
- 30 minute board updates at beginning of meeting
- CEU's available at each location
- All CEU presentations will have a Power Point presentation that can be utilized for all locations (keep PowerPoint, signature sheet and assessment to verify CEU's).

October Conference

- Sheraton in Indianapolis; October 29-30, 2008
- Draft Conference Theme (Passport to Success; Going Places We've Never Gone).
- Kelly Howard reviewed draft Conference Agenda
- Two day conference; Need 125 people spend the night on second night; Have rooms reserved for first night; Price of rooms range from \$109-199.
- Conference fee includes breakfast and two lunches. Drawing on Sheraton website to win a free night.
- Sheraton working with committee to ensure only conference attendees get reduced rate.
- Committee will request conference information sent to e-lists for statewide distribution.
- Send suggestions for keynote speaker to Kelly Howard at khoward@behaviorspecialists.net

Sub Committees

Rate Setting- Kelly Hartman/Ken Nelson

- No updates

Quality Outcomes- Kelly Hartman/Jim Sanders

- No updates

Self-Advocates- Gail Kahl

- No updates

Adrienne Shields, DDRS

Q&A time

- Discussed BQIS functions; most functions outsourced
- FAST is an extension of BQIS; recommendations need to be acted upon
- FAST has a contract with BQIS;
- Contact Jennifer Hatchet with concerns
- Quality Assurance Tool; coming soon
- 460-IAC rule, coming upon 365th day, retract, revise, and restarts 365 days over again. It is moving forward; not a lot of changes but removal of Level I as a service but non-licensed BC's will have to have a written relationship with an HSPP
- Psychological Association concerned with removal of Level 1 but it is not a fee for service; concerned about oversight and monitoring without Level 1 supervision
- Adrienne reports limited claims of Level 1; \$12 year for Autism and \$27 year for DD waivers; Most Level 1's don't see individuals.
- DDRS has no idea how many BC's are providing services, discussed rendering numbers. Will come out soon and BC providers will have a short amount of time to send in appropriate documentation; DDRS hasn't decided what documentation will be needed but minimally official transcript.
- ABA services taken out (of revisions to 460 IAC). Only in autism waiver and there are only 3 approved state providers.
- Day service definitions; still working on, preliminary definitions will be sent out next week.
- 850 individuals will be transferred to OASIS starting 7/1, new ones transferred at their annual dates.
- No billing of group time for BSS.

Respectfully submitted by: Sue Bauer, Secretary