

# IN - ABC

## Indiana Association of Behavioral Consultants

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IN – ABC meeting minutes  
September 16, 2005  
Glendale Mall Library, Indianapolis

Meeting called to order by President, Jim Sanders at 1:08 pm. Board members present: Jim Sanders, Gail Kahl, Vice-president, CJ Gallihugh, secretary, Kelly Hartman, treasurer, Brian Thomason, director.

### **New Business:**

- Lengthy discussion about the recently announced Annual Plan project, which will affect all service providers. Jim emailed the document received yesterday evening to the membership. Highlights were reviewed, but many questions linger. There are mistakes in the notification (*error in acceptable credentials for BCs*). *Some of the information is confusing, such as the need for quarterlies in one description and the need for monthlies in another.* Some of the changes discussed include: monthly billing cycle and potential for abuse, new electronic billing codes, separate funds for BMAN, annual contracts, need to use current units or they will be lost, need for BCs to justify services in anticipation of next years' contracts. Queries included:
  - When will contracts begin/end? Answer - All of them will start on 11/1/05
  - When is new BSP due? Answer – annual dates will remain the same.
  - How will hours be determined in the event that the client has never had BMAN before or if the previous BC provided little or no services?
  - Can we find out beforehand how much each client's BMAN allotment is?
  - Can providers add/drop clients prior to November 1<sup>st</sup>?

Members are encouraged to attend the provider meeting at New Hope (ST Vs.) on Sept 28. at 10 am.

- Jane Ford discussed her recent EDS audit, which went very well. She provided a handout. Jane described payback citations. She suggested listing therapeutic benefits of each service provided, adding a policy which lists which kind of signatures are acceptable (i.e. real, electronic), and necessity of listing BMAN as a service on each chrono.
- Jim reminded members that the 2006 elections are approaching. Members should submit nominations for the November meeting.
- The results of the regional meetings were discussed. The south meeting (Bloomington) was declared a success, while the north meeting (Logansport) was deemed not successful, in terms of attendance. It was suggested that the difference in turnout may have been due to the CEU presentation topic in Bloomington (Dementia and Down Syndrome). It was also suggested that all presentations be worth 2 CEUs. Gail Kahl will send out a CEU survey to members.

### **Old business:**

#### **Treasurer report:**

- Kelly Hartman announced that the association has a significant amount of reserve funds, which are being built up in hopes of hiring a lobbyist in the future.
- Kelly Hartman discussed the board's meeting with an attorney to pursue incorporation of this association and to assist with the move toward state licensure for BCs. ***Motion was***

***made and passed*** to increase the legal budget to \$1000 for retaining an attorney.

- ❑ **Members should send invoices to Kelly for payment due for the past year.**
- ❑ Kelly Hartman has been providing Positive Behavior Supports training throughout the state in a joint effort between IN-ABC and ARC. Response has been good. It has become evident that there is a need for BMAN services to families, whose children are on long waiting lists for services.
- ❑ ***Motion was made and passed*** to offer a \$100 stipend to BCs willing to participate in 2-hour follow-up training sessions. A liability waiver will be developed along with direction for presenters.
- ❑ ***Motion was made and passed*** to partner with ARC in this endeavor. The continued maintenance of a positive relationship with ARC is vital to the success of IN-ABC in its endeavors.

#### **STATE COMMITTEE REPORTS:**

**ISETPG and the BMAN Training committee:** Jim Sanders explained the status of the statewide BMAN training that is being developed to address the **BQIS Remediation Plan** received in July. Jim, Gail Kahl, and Steve Adelmeyer are BCs serving on the committee. Jim explained that the training being planned would probably be mandatory and would not only address compliance issues associated with BQIS surveys but also best practices, and the PBS model of the AAMR.

**High Cost Containment Committee** results were sent to INABC members. There was a great diversity in the quality of BSPs reviewed. There was discussion of the need to regard the BSP as a **"tool"** for those utilizing it and assure that it can be easily understood by the target audience. The BSP should also be tailored to the individual client, not produced from a cookie cutter mold and distributed to everyone.

#### **INABC Committee reports**

***Licensure and Certification Committee:*** One more RBC has been granted (to Jill Tate), bringing the total RBC count to 17. One new application is being reviewed. Members were encouraged to apply for RBC status. The application can be obtained from the website at [www.inabc.org](http://www.inabc.org).

***Provider Relations Committee:*** The autumn edition of the newsletter is underway. Today's interpretive guidelines presentation will be continued at the November meeting. The committee is seeking member input on CEU presentation ideas.

***Ethics Committee:*** No report.

***Human Rights Committee*** development report: Tabled indefinitely.

Next meeting November 18<sup>th</sup> at Glendale Mall Library in Indianapolis. Will include elections

Meeting adjourned 3:08 pm. ***Thanks to Pat Dickerson for the Guidelines training!***

Respectfully submitted by CJ Gallihugh, Secretary 9/17/05