

IN-ABC

Indiana Association of Behavioral Consultants

www.inabc.org

Through professional advocacy, support and development, IN-ABC promotes effective, ethical and quality behavioral services.

10/28/10 IN-ABC Meeting Minutes

2010 Board Members:

President: Gail Kahl
Vice President: Sandra Miller-Givan
Director (At Large): CJ Gallihugh
Treasurer: Rob Westcott
Secretary: Sue Bauer

Call to order:

Introductions:

President's Report: Gail Kahl

- What do members need in 2011? What is a more efficient way to have membership meetings? Libraries in Indianapolis will no longer open on Fridays. Rob has volunteered to work with Gail to look out for other options so that people can be more involved in meetings. Meetings will hopefully continue to be the 3rd Friday of the 3rd, month. Will let you know if this changes.
- 2011 Membership packets are now available.
- Our membership wants free of cost presentations which they can get CEU credits and professional development.
- Ann Davis, department of education, is going to come with legal council and do a session on special ed law.
- Liberty of Indiana has a team that wants to come and do a session on how to reduce risk.
- Health and Wellness presentations for people that are in high stress jobs. They have agreed to present.

- Leadership Expo was cancelled, the key speaker backed out. Planning on having Leadership Expo in 2011.
- Guardianship for adults. Write down questions and concerns regarding guardianship and leave with ballots.

Treasurer Report: Rob Westcott (see attachment)

Secretary Report: Sue Bauer

2010 Membership as of October 2010, 190 members. There were 191 members last year, so just one less than last year.

2010 Membership Goals

1. Increase student membership
2. Increase membership of non-waiver providers
3. Increase total membership

2010- 190 members

2009-191 members

2008-166 members

2007-120 members

Liaison Report: Kelly Hartman

- Move to extend our board to a 7 person board.
- Move to request that that board members have 2 year terms/rotating positions.

Both motions were unanimously approved by the membership.

- A change will need to be made to the by-laws to reflect that individuals in the At-Large position does not have to previously have been on the board.

Updates:

- Mitch Roob left FSSA last year and we are learning that Ann Murphy, secretary of FSSA is leaving her position. Probably be in November. Peter Bisbecos went to the private sector. Adrienne Shields is now in the DFR.

- Julia Holloway, is the current director of the DDRS. Tracy Myszak, is now a deputy director of DDRS. She was most recently BDDS director of client services and also worked at OMPP. She knows the waiver in and out.
- Jade Luchauer replaced Tracy Myszak as Director of Client Services. Most recently with the Division of Aging.
- A lot going on. Not enough \$ to fulfill the commitments we've made. Need to move through this with grace and plan for the future.
- Kim Dodson legislative associate with the ARC. If they are taking the initiative to learn more, typically they become supporters of our issues. Sending note, e-mail. Invite them to understand. Big year legislatively. How \$ are spent. Encourage membership to be aware of how people we are voting for are involved in these issues.

Objective Based Allocations

- Building blocks. 3 blocks of services. Residential/Behavioral/Day services.
- Based on "need". Each person may have the availability of all services. Building block amounts cannot be shared between services. If they don't want one of the services, the money does not go back into the budget.
- If a team disagrees on the allocation. There is a process on how to get plans reviewed. The team needs to go through the CM and ask for a budget or PARS review. Jade Luchauer is the individual that heads up the allocations.
- See ARC quarterly newsletter for descriptions of the Algo levels. Keep this newsletter with you.
- We are the only service that hasn't been cut in rate or utilization.
- We are going to see companies diversifying their services.
- We need to think of ways to increase adaptive skills. People who have never had behavioral services, may now have these services.
- Look at providing services based on need. Do not maximize just because it's in the contract. We are looked to by the state as a fiscally efficient service. We do not want to use \$ just because they are in the contract. The more efficient we can be, the more people can be receiving services.
- Day service providers. CARF accreditation is very difficult to obtain and expensive. We need to partner with day service providers to find creative things to do.
- We need to focus on trying to stay within a balanced budget. We are charged with looking at accountability factors.
- DDRS looking for providers that are qualified to provide particular services. Particularly DD people currently living in state facilities. Focus on trying to identify providers who are good at providing services to individuals with particular issues.

- We had a team that went to state facilities to complete assessments. There was only a small amount of people the team felt that needed to stay in a state facility for now.
- New group homes. Potential for licensing new ICF/MR's for people transitioning from state facilities. The moratorium may be lifted. Cheaper than waiver setting.
- BCBA certification requirements may be in the near future. There are different funding streams that will pay for ABA services and may be to our benefit to not solely rely on medicaid funding.

Committee Reports:

Ethics Committee:

Fritz Kruggel (see attachment)

Kelly suggests reviewing the code of ethics in the January meeting.

Professional Credentialing Committee:

Kim Adkins

- 67 RBC. Not many applications over the past year. This is an important piece for us in trying to gain licensure. Want to have a nice number of registered consultants when that time comes.
- Interested in being on committee, see one of the members (CJ Gallihugh, Jim Sanders, Kim Adkins).
- Not sure at what point we will be ready to say we are ready for licensure but we want to be prepared.
- That registration packet is on the website.

Professional Development Committee:

Kelly Howard

- Trying to get 10 CEU's for conference in two days. Idea was to add a seminar on Wednesday night. Keeping the cost and time down.
- Trying to secure keynote for next year. Expert on Borderline Personality Disorder.

Risk Management:

Topics:

HRC physical management
Medication management
Physical Interventions

There wasn't enough interested to pursue at this time.

- Spoke to the ARC. Here are some ideas we have to pursue it. Changing word of the code. Making sure auditors are recommending it.
- Focused on making sure if we are looking for a formal requirement, what kind of opposition we might have.
- Concern that if a residential agency is serving clients who have physical aggression or other behavior where intervention is needed and if they do not have an agency philosophy, they are resorting to calling the police. If an agency is going to take tough clients, they need to be able to train their staff to work with those clients or staff are hanging on their own or calling the police. Before we go further, we need to check with ARC, Protection & Advocacy, and see if there are any oppositions. Conversations with senior leadership with P & A, very strongly support our position. P & A looked at code and their perspective is that the code should be changed. Doesn't think there is going to be any opposition from the folks at the state.
- Forecast. Continue to move forward with that initiative. Appreciate input.

Marketing committee:

On the books but dormant.

2011 IN-ABC Board Elections

Your 2011 Board:

President: Gail Kahl
Vice President: Fritz Kruggel
At-Large: CJ Gallihugh
 Amy Pickett
 James Wiltz
Treasurer: Rob Westcott
Secretary: Sue Bauer

Respectfully submitted by: Sue Bauer, Secretary

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October 28, 2010

Annual Ethics Committee Report to IN-ABC Executive Board and Membership

Ethics Committee Members:

Fritz Kruggel	Kathleen Koning
Rob Westcott	Amy Pickett
Mari Shawcroft	Shellie Fetzner

2010 Activities

The ethics committee received a total of one complaint meriting a formal review which was the only submission received this year.

The committee membership maintained its growth by adding two new members through the additions of Amy Pickett and Shellie Fetzner. This growth enabled the committee to expand its dialogue and resources when reviewing concerns as well as in attending to needs of other duties. Many of the 2010 goals are near completion or remain in development, and as such there are no new recommendations at this time. I would like to extend my thanks on behalf of the association to all my fellow committee members for their participation in what can be a challenging, delicate, and yet vital responsibility.

2011 Goals

As mentioned, recommendations for the ethics committee agenda in 2011 is to continue its efforts toward reviewing, revising, and expanding the ethical code and process for ensuring its' practice by all members of the profession. Specific actions to conclude and/or pursue are as follows:

- Complete review and revision of complaint process flowchart.
- Complete inclusion of a release of information that may be downloaded from the website, for parties who may not have a release of their own on hand.
- Initiate a comprehensive review of ethics complaint process from initiation of complaint to closure of complaint status.

- Additionally, a comprehensive review of the ethics code by the membership is also recommended, especially in consideration of the changes anticipated through the new uniform rate structure being advanced over the coming year. This review will be planned to commence at the next membership meeting, with additional details to follow.

In closing, events over the past year appear to reflect continued awareness of the committee and its functional utility by various stakeholders. Informal inquiries were noted to occur reliably and from a diverse range of sources, experiences of the committee have been enriching to the process of determining the needs of the field, and growth has been steady. It is expected that this trend will continue in the coming year.

Respectfully submitted,

Fritz Kruggel, M.S.
Ethics Committee Chair
IN-ABC

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October 25, 2010

Treasurer Report

Current Balance / Funds as of 10/25/10:

Checking: \$16,489.61
Savings 1: \$ 5024.06
Savings 2: \$ 2000.00**

Total Funds: \$23,513.67

[**Rainy Day Fund opened 1/11/10 with a \$1000 deposit for 2009 and 2010]

and for reference:

Total Funds at this point last year: \$16,089.91

Membership Revenue for 2010:

Membership Revenue 2010 = \$10,908

and for reference:

Membership Revenue 2009 = \$11,776
Membership Revenue 2008 = \$10,968
Membership Revenue 2007 = \$ 9,450
Membership Revenue 2006 = \$ 6,782

Expenditures Since Last Meeting:

No expenses aside from conference related expenses.

Conference Revenue / Expenses:

Total Revenue to date \$19,299*

Total Expenses to date \$13,263**

* At least one school system has not yet paid for their registrants due to invoicing protocol. Amount currently due from school systems totals approximately \$1000. This will increase total revenue to approximately \$20,299

** Most speaker fees and other incidental expenses have not yet been paid.

For reference, previous conference figures follow:

2009: revenue = \$ 26,078	2008: revenue: \$ 25,324
expenses = \$ 18,933	expenses: \$ 28,100
profit = \$ 7145	loss = \$ 2776