

IN – ABC meeting minutes  
January 20, 2006  
St. Vincent New Hope, Indianapolis

Meeting called to order by President, Gail Kahl at 1:03pm. Board members present: Gail Kahl, President, Kelly Hartman, Vice President, Jane Ford, Secretary, Bridget Harrison, Treasurer, and Jim Sanders, Director

### **New Business:**

- Introduced 2006 Executive Committee
  - Special thank you to CJ Gallighugh and Brian Thomason for past service on the committee.
- Reviewed 2005 Budget (see below)
- Discussed Membership
  - Gail reported that with the ability to send out information to a large numbers of waiver vendors, membership has continued to increase. It is difficult to predict the rate at which this will continue to occur.
- Reviewed the Mission Statement and Vision Statement
  - Gail reported that there is a need to update the mission statement. A worksheet handout was presented to the members present, to assist with membership discussions. Those present took time to write their input on the worksheet and handed them in. This process will continue to occur at March/May association meetings.
- Reviewed RFS for Vendor of Regional Crisis Management System
  - Gail distributed a handout titled "Discussion Points: Crisis Management System: Request for Services (RFS)" and explained the information contained therein. The present membership discussed the information in the handout.
  - As an association, it may make sense to sub contract the training component due to a minimum of 12 training days in each region for vendor bid of CMS.
  - A member noted the following information: Massoud Mouzami (sp?): Effective Teaching and Learning (Oklahoma) was discussed as a possible model program for Indiana's system. This information should be available on a website.
  - Gail noted that the association may do well to branch out from just focusing on Medicaid Waiver services. This would be part of the discussion that would occur in conjunction with the Vision and Mission Statements
- Reviewed Proposed Changes to Annual Rates Set for BMAN Services
  - Gail reported on the recent meetings with David Gootee. This included discussion of the annual rate setting.
  - Those who were present at the last meeting with David Gootee discussed the content of the meeting. This included a discussion of budgetary changes prior to 2002, then cost containment that occurred in 2003. Then, the 2005 Annual Plan changes occurred. This has resulted in difficulties in maintaining the professional activities of behavioral consultants. Previously IN-ABC had written suggestions for a 3-tiered rating of behavioral need of individuals. The previous meetings with Mr. Gootee had proposed budgetary considerations attached to these levels. The previous meeting revealed that these rates would have increased the State's overall expenditures intolerably. It was proposed that the association endeavor

- o to determine minimum viable service amounts, grouping levels for behavioral severity, and the issue of Level I supervision requirements and the rationale for this. This State representative has asked for the association to generate a position statement on these matters.
- o The membership discussed proposed budgetary amounts that could potentially be associated with levels of behavioral need, as reported by Bridget.
- o Those present discussed the process of rate appeals for individuals. This process has been quite difficult.
- Discussed Partnerships with IN-ABC
  - o Carried over to March agenda
- Discussed Core Competency Training Curriculum for Indiana Behavioral Consultants
  - o Jim reviewed the issues. The association was asked to review training elements for this type of training. The association has advocated for the mandatory training requirement. It was clarified that the upcoming 4-day Positive Behavior Support training (SE Outreach) coming up is not required at this time. That training is for general support providers, not BC's in particular. That would require a different level of training.
  - o The question was raised as to how this type of training would interface, if at all, with the national level of behavior analysis training that is developed. It was also noted that the AAMR positive behavioral support curriculum is nationally accepted as well and is more specific to the DD population.
  - o Jim noted the efforts of the association regarding certification and licensure committee in these areas (see below).
  - o It was suggested that the association have a "retreat" to engage in intense focus on issues pertinent to the association. A formal motion was made to have a retreat in May 2006, paid for by the association, and to charge a fee to non-members to attend. This was seconded and carried by unanimous vote.
- Committee Reports (see below)
- Discussion of Regional IN-ABC Meetings in 2006
  - o Carried over to March agenda

**Treasurer report:**

- Kelly Hartman reviewed the budget.
  - o \$10,370 predicted revenue for 2006.
  - o Predicted annual \$6,242 from membership dues, CEUS, IN-ABC sponsored trainings, Registered Behavior Consultant application fees.
  - o \$3050 fees allowed for 2005. This was under budget
  - o Balance prior to 2006 dues \$13,500.42
  - o Discussed specific 2005-2006 line items:
    - The treasurer noted that often Executive Committee members spend person or agency dollars for IN-ABC material and activity. Therefore, an administrative stipend was proposed for IN-ABC activities that occur in the course of serving on the Executive Committee. The membership discussed.
    - The association wants to move toward non-profit status and will entail other legal fees, such as movement toward licensure/certification. This has not been budgeted in past years and the treasurer proposed that an increased budget be established for this item. \$6,000 was proposed as an annual legal retainer fee.
    - The proposed 2006 budget appropriately received motion for approval, was seconded and was carried by unanimous vote of the present membership.

- o Budget details posted:

2005 Budget	Item	2005 Spent	2006 proposal
300	Insurance	275	300
250	Copies	50	*
350	Postage	50	*
1500	Stipends	900	1500
200	Ofc sup	0	*
250	Admin sup	205	*
100	Web fees	75	75
1000	Web mstr	1000	500
750	Meals/entr	0	750
1000	Mtg rent	0	500
100	Hlth prof b	0	100
300	Law/acctg	0	6000
1500	Contributions	500	1500
250	Misc	0	250

- Proposed administrative stipend: President: \$750 and Secretary: \$150

### **INABC Committee reports**

***Licensure and Certification Committee:*** Jim reported that the committee has discussed models of certification and licensure possibilities. A new RBC certificate was granted. It will be mailed, as the recipient was not in attendance.

***Professional Liaison Committee:*** The committee has proposed to have an association booth at IN-ARF. Kelly reported that there is money in the budget. This would occur on 3/16, 17, 18. A motion was made to spend \$425 for the booth, trade show giveaway items, move \$1000 from contributions to cover booth rent plus marketing items. This was seconded and passed by majority vote. Will need membership to volunteer times to be at booth over the course of the IN-ARF conference.

***Ethics Committee:*** There are two new members. There was no other information to report.

Next meeting date is Friday, March 17, 2006, at an Indianapolis location to be determined. This information will be communicated to the association members.

Meeting adjourned 2:45p.

Respectfully submitted by Jane A. R. Ford, Secretary 1/20/05